

### N.B.K.R.INSTITUTE OF SCIENCE & TECHNOLOGY (AUTONOMOUS)

VIDYANAGAR-524 413, SPSR Nellore DL, A.P.
(Affiliated to JNTUA, Ananthapuramu - 515002, Andhra Pradesh)
e-meil: int@robknst.org, website: www.nbkrist.org.Phone: (08624) 228247,FAX (08624) 228257



IQAC/MINUTES/1/2016-17

#### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Minutes of IQAC committee meeting held on 16.07.2016

Venue: IQAC, EEE Building: 10.30AM

The meeting starts with a brief note of welcome and basic agenda of the meeting. Following points were discussed in the meeting.

- 1. All the Departments have to assign a faculty member to support IQAC and maintain the record in the Department.
- 2. Heads of the Departments are required to monitor Class In-chargers/counselors over student progression and attendance.
- 3. IQAC will fix up faculty to check counseling system.
- 4. Heads of the Departments are required to appoint a faculty to maintain record over student's participation in outside world.
- 5. The college office has to send student request letters back to Department after signing the head of the Institution to maintain database.
- 6. Head of the Science and Humanities Department is required to organize a separate paper presentation competition for First year students on common subjects.
- 7. All HOD's are requested to adopt the First year students and conduct orientation classes regularly with senior faculty (Atleast one hour/week).
- 8. All HOD's are requested to appoint coordinator for common subjects.
- 9. All HOD's are requested to plan Institutional level events like workshops, seminars etc., in the first semester, Department level events in the Second semester.
- 10. All the Departments are required to arrange Institute level workshop and Departmental level workshop one for each semesfer.
- 11. All the Departments are required to organize one FDP per year.
- 12. All the Departments are required to organize two guest lectures per semester.

Dr. CH R. Vikram Kumar

Coordinator IQAC

Dr. V.Vijaya Kumar Reddy

Chairman IQAC

## N.B.K.R. INSTITUTE OF SCIENCE & TECHNOLOGY:: VIDYANAGAR INTERNAL QUALITY ASSURANCE CELL (IQAC)

NAAC/IQAC/Meeting/1/2016-17

16.07.2016

#### ATTENDANCE SHEET

The following members are attended of Internal Quality Assurance Cell (IQAC) meeting at 10.30 AM on 16.07.2016 (Saturday) in IQAC room in EEE building.

S.No	Name	Designation	Signature
1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	VIII =
2.	Sri. N. Ram Kumar, Correspondent	Correspondent	p. Lewil
3.	Prof. M.Venkata Rao. Prof & Head, Dept of ME.	Institute Member	Abscut
4.	Dr. D. Srinivas, Prof & Head. Dept of CE.	Institute Member	pouro.
5.	Dr. G. Harinath Reddy, Prof & Head Dept of ECE.	Institute Member	Freiz
6.	Dr. S. Suresh Reddy. Prof & Head, Dept. of EEE.	Institute Member	S. Smuch Nety
7.	Dr. C. Raveendra Reddy. Prof & Head. Dept of H&S.	Institute Member	Kar-e-j.
8.	Dr. S. Marl/thu Perumal, Prof & Head, Dept of CSE	Institute Member	501
9.	Dr. 3.Kishandar, Placement officer	Institute Member	Thind=
10	Dr. D. Subba Reddy. Chief Superintendent	Institute Member	Meddy
11.	Dr. M.Sreenivasulu, Professor	Alumni In-charge	W?
12.	Dr. T. Srinivasula Reddy, Dept. of ICL, S.V.University, Tirupathi	Alumni Member	TSREAD
13.	Dr. M. Damodar Reddy. Dept. of EEE, S.V.University, Tirupathi	Alumni Member	Med
14.	Sri.M.Sudharshan Reddy. GM NELCAST, Gudur	Industry Member	MSN
15.	Dr.CH R. Vikram Kumar, Protessor	IQAC Coordinator	Deade



### N.B.K.R.INSTITUTE OF SCIENCE & TECHNOLOGY

(AUTONOMOUS)

VIDYANAGAR-524 413, SPSR Nellore Dt., A.P. (Affiliated to JNTUA, Ananthapuramu - 515002, Andhra Pradesh) e-mail: ist@nbkrist.org, website: www.nbkrist.org.Phone: (08624) 228247,FAX: (08624) 228257



IQAC/MINUTES/2/2016-17

#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC committee meeting held on 03.12.2016

Venue: IQAC, EEE Building: 10.30 AM

The meeting stared with a brief note of welcome and basic agenda of the meeting.

Following points were reviewed in meeting.

- 1. Reviewed various comments made by the NBA experts.
- 2. The following faculty members are appointed as Department level IQAC members
  - i) Civil Sri.K.Mahesh
  - ii) EEE Dr.I.Prabhakar Reddy
  - iii) ME Sri.B.Satheesh Kumar
  - iv) ECE Dr.Saravnan
  - v) CSE Dr. K. Rajasekhar Reddy
  - v) H&S Dr. S. Ravi Kumar
- 3. Role of IQAC members in the Department like checking the counseling system, academic audit and attendance system are reviewed.
- 4. Reviewed various events organized at Institute level in first semester Gnosis, Technoquest, Workshops etc.
- 5. Reviewed the process of adopting first year students to conduct orientation classes with senior faculty of the concerned department.
- 6. Reviewed the effectiveness of class In-chargers/counselors system over student progression and attendance. Members recommended it required more improvement.
- 7. All the Departments Heads expressed that they are maintaining record over student's participation in outside world.
- 8. Reviewed the process of the new curriculum design process.
- 9. The role of coordinator for common subjects is reviewed.
- 10. All the Department heads are insisted to arrange Departmental level workshops one for each semester and one FDP per year.

Dr. CH R. Vikram Kumar Coordinator IQAC

Dr. V.Vijaya Kumar Reddy

Chairman IQAC

### N.B.K.R. INSTITUTE OF SCIENCE & TECHNOLOGY:: VIDYANAGAR \*\*\*

#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

NAAC/IQAC/Meeting/2/2016-17

03.12.2016

#### **ATTENDANCE SHEET**

The following members are attended of Internal Quality Assurance Cell (IQAC) meeting at 10.30 AM on 03.12.2016 (Saturday) in IQAC room in EEE building.

S.No Name Designation Signature  1. Dr. V.Vijaya Kumar Reddy, Director Chairman  2. Sri. N. Ram Kumar, Correspondent Correspondent Ab Seut  3. Prof. M. Venkata Rao, Prof & Head, Dept of ME.  4. Dr. D. Srinivas, Prof & Head, Dept of CE.  5. Dr. G. Harinath Reddy, Prof & Head, Dept of ECE.  6. Dr. S. Suresh Reddy, Prof & Head, Dept of EEE.  7. Dr. C. Raveendra Reddy, Prof & Head, Dept of H&S.  8. Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE  9. Dr. N.Kishandar, Placement officer Institute Member  10. Dr. D. Subba Reddy, Chief Superintendent Institute Member  11. Dr. M.Sreenivasulu, Professor Alumni In-charge  12. Sri.M.Sudharshan Reddy, Dept. of EEE, S.V.University, Tirupathi  14. Sri.M.Sudharshan Reddy, GM NELCAST, Gudur  15. Dr.CH R. Vikram Kumar, Professor IQAC Coordinator				
2. Sri. N. Ram Kumar, Correspondent  3. Prof. M. Venkata Rao, Prof & Head, Dept of ME.  4. Dr. D. Srinivas, Prof & Head, Dept of CE.  5. Dr. G. Harinath Reddy, Prof & Head, Dept of ECE.  6. Dr. S. Suresh Reddy, Prof & Head, Dept. of EEE.  7. Dr. C. Raveendra Reddy, Prof & Head, Dept of CSE  8. Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE  9. Dr. N. Kishandar, Placement officer  10. Dr. D. Subba Reddy, Chief Superintendent  11. Dr. M. Sreenivasulu, Professor  12. Dr. T. Srinivasula Reddy, Dept. of ECE, S. V. University, Tirupathi  13. Dr. M. Damodar Reddy, GM NELCAST, Gudur  Industry Member  Correspondent  Alb Seut  Alumni Member  Alb Seut	S.No	Name	Designation	Signature
3. Prof. M. Venkata Rao, Prof & Head, Dept of ME.  4. Dr. D. Srinivas, Prof & Head, Dept of CE.  5. Dr. G. Harinath Reddy, Prof & Head, Dept of ECE.  6. Dr. S. Suresh Reddy, Prof & Head, Dept. of EEE.  7. Dr. C. Raveendra Reddy, Prof & Head, Dept of CSE  8. Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE  9. Dr. N.Kishandar, Placement officer  10 Dr. D. Subba Reddy, Chief Superintendent  11. Dr. M. Sreenivasulu, Professor  12. Dr. T. Srinivasula Reddy, Dept. of ECE, S.V. University, Tirupathi  13. Sri.M. Sudharshan Reddy, GM NELCAST, Gudur  Institute Member  Inst	1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	11.
Dept of ME.  Dr. D. Srinivas, Prof & Head, Dept of CE.  Dr. G. Harinath Reddy, Prof & Head, Dept of ECE.  Dr. S. Suresh Reddy, Prof & Head, Dept. of EEE.  Dr. C. Raveendra Reddy, Prof & Head, Dept of CSE  Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE  Dr. N. Kishandar, Placement officer  Dr. D. Subba Reddy, Chief Superintendent  Dr. M. Sreenivasulu, Professor  Dr. T. Srinivasula Reddy, Dept. of ECE, S.V. University, Tirupathi  Dr. M. Damodar Reddy, CM NELCAST, Gudur  Industry Member  Martine Member  Institute Member  Institute Member  Institute Member  Alumni In-charge  Alumni Member  Alumni Member  Dr. M. Damodar Reddy, Dept. of EEE, S.V. University, Tirupathi  Industry Member  Martine Member  Institute Member  Alumni Member  Dr. M. Damodar Reddy, Dept. of EEE, S.V. University, Tirupathi  Industry Member  Martine Member  Institute Member  Institute Member  Alumni Member  Institute Member  Instit	2.	Sri. N. Ram Kumar, Correspondent	Correspondent	Absent
Dept of CE.  Dr. G. Harinath Reddy, Prof & Head, Dept of ECE.  Dr. S. Suresh Reddy, Prof & Head, Dept. of EEE.  Dr. C. Raveendra Reddy, Prof & Head, Dept of H&S.  Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE  Dr. N. Kishandar, Placement officer  Dr. D. Subba Reddy, Chief Superintendent  Dr. M. Sreenivasulu, Professor  Dr. T. Srinivasula Reddy, Dept. of ECE, S.V. University, Tirupathi  Dr. M. Damodar Reddy, Dept. of EEE, S.V. University, Tirupathi  Dr. M. Damodar Reddy, GM NELCAST, Gudur  Institute Member  Alumni Member  Dr. M. Damodar Reddy, Dept. of EEE, S.V. University, Tirupathi  Industry Member  Industry Member	3.		Institute Member	semen. M
Dept of ECE.  Dr. S. Suresh Reddy, Prof & Head, Dept. of EEE.  Dr. C. Raveendra Reddy, Prof & Head, Dept of H&S.  Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE  Dr. N.Kishandar, Placement officer  Dr. D. Subba Reddy, Chief Superintendent  Dr. M.Sreenivasulu, Professor  Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi  Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi  Sri.M.Sudharshan Reddy, GM NELCAST, Gudur  Institute Member  Institute Member  Institute Member  Institute Member  Alumni In-charge  Alumni Member  Alumni Member  Alumni Member  Industry Member  Industry Member	4.		Institute Member	Jaon 200)
Dept. of EEE.  Dr. C. Raveendra Reddy, Prof & Head, Dept of H&S.  Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE  Dr. N.Kishandar, Placement officer  Dr. D. Subba Reddy, Chief Superintendent  Dr. D. Subba Reddy, Chief Superintendent  Dr. M.Sreenivasulu, Professor  Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi  Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi  Dr. M. Damodar Reddy, GM NELCAST, Gudur  Institute Member  Instit	5.		Institute Member	Fire
7. Dr. C. Raveendra Reddy, Prof & Head, Dept of H&S.  8. Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE  9. Dr. N.Kishandar, Placement officer  10 Dr. D. Subba Reddy, Chief Superintendent  11. Dr. M.Sreenivasulu, Professor  12. Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi  13. Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi  14. Sri.M.Sudharshan Reddy, GM NELCAST, Gudur  Institute Member  Institute Membe	6.		Institute Member	J. Smuhledy
9. Dr. N.Kishandar, Placement officer Institute Member 10. Dr. D. Subba Reddy, Chief Superintendent Institute Member 11. Dr. M.Sreenivasulu, Professor Alumni In-charge 12. Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi 13. Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi 14. Sri.M.Sudharshan Reddy, GM NELCAST, Gudur  Institute Member Institute Me	7.		Institute Member	Kovean eg,
10 Dr. D. Subba Reddy, Chief Superintendent Institute Member  11. Dr. M.Sreenivasulu, Professor Alumni In-charge  12. Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi  13. Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi  14. Sri.M.Sudharshan Reddy, GM NELCAST, Gudur  Institute Member Alumni In-charge  Alumni Member Alumni Member Alumni Member Alumni Member Alumni Member	8.		Institute Member	Asir 1
11. Dr. M.Sreenivasulu, Professor  12. Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi  13. Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi  14. Sri.M.Sudharshan Reddy, GM NELCAST, Gudur  Alumni In-charge  Alumni Member  Alumni Member  Alumni Member  Alumni Member  Alumni Member  Alumni Member	9.	Dr. N.Kishandar, Placement officer	Institute Member	This
12. Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi  13. Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi  14. Sri.M.Sudharshan Reddy, GM NELCAST, Gudur  Alumni Member  Alumni Member  Alumni Member  Alumni Member  Alumni Member  Alumni Member	10	Dr. D. Subba Reddy, Chief Superintendent	Institute Member	Medde
13. Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi  14. Sri.M.Sudharshan Reddy, GM NELCAST, Gudur  Alumni Member Algeria  Industry Member MCV	11.	Dr. M.Sreenivasulu, Professor	Alumni In-charge	
13. S.V.University, Tirupathi  14. Sri.M.Sudharshan Reddy, GM NELCAST, Gudur  Atumnt Member  Industry Member	12.		Alumni Member	Blechos
NELCAST, Gudur	13.		Alumni Member	Absent
15. Dr.CH R. Vikram Kumar, Professor IQAC Coordinator	14.		Industry Member	Mer
	15.	Dr.CH R. Vikram Kumar, Professor	IQAC Coordinator	() one sy



#### N.B.K.R.INSTITUTE OF SCIENCE & TECHNOLOGY (AUTONOMOUS)

VIDYANAGAR-524 413, SPSR Nellore Dt., A.P. (Affiliated to JNTUA, Ananthapuramu - 515002, Andhra Pradesh) e-mail: ist@nbkrist.org, website: www.nbkrist.org,Phone: (08624) 228247,FAX: (08624) 228257



IQAC/MINUTES/3/2016-17

#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC committee meeting held on 07.01.2017

Venue: IQAC, EEE Building: 10.30 AM.

The meeting started with a brief note of welcome and basic agenda of the meeting.

Following points were discussed.

- 1. Finalized the procedure to implement Academic audit system both at Institute and Department
- 2. The role of IQAC members at Department and Institutional academic audit members was reviewed.
- 3. IQAC expressed that Internal Academic committee members of each Department were responsible to scrutinize the evaluation of mid papers, scheme of evaluation, quality of internal question papers and preparation of course files. External academic committee members were responsible to review the overall progression of the examination branch.
- 4. Reviewed the procedure to adopt in new Curriculum design from the forth coming academic year 2017-18.
- 5. Committee insisted all the Head of the Departments were responsible in preparation of soft and hard copies of lecture notes by each faculty member.
- 6. Dr. B. V. Pattabiram has taken motivational sessions to all the faculty and students as suggested by IQAC.

Dr. CH R. Vikram Kumar Coordinator IQAC

Dr. V.Vijaya Kumar Reddy

Chairman IQAC

## N.B.K.R. INSTITUTE OF SCIENCE & TECHNOLOGY:: VIDYANAGAR \*\*\* INTERNAL QUALITY ASSURANCE CELL (IQAC)

NAAC/IQAC/Meeting/3/2016-17

03:01.2017

#### **ATTENDANCE SHEET**

The following members are attended of Internal Quality Assurance Cell (IQAC) meeting at 10.30 AM on 07.01.2017 (Saturday) in IQAC room in EEE building.

			1
S.No	Name	Designation	Signature
1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	V-11-
2.	Sri. N. Ram Kumar, Correspondent	Correspondent	Absent
3.	Prof. M.Venkata Rao, Prof & Head, Dept of ME.	Institute Member	M. vanue
4.	Dr. D. Srinivas, Prof & Head, Dept of CE.	Institute Member	Grown .
5.	Dr. G. Harinath Reddy, Prof & Head, Dept of ECE.	Institute Member	Fire
6.	Dr. S. Suresh Reddy, Prof & Head, Dept. of EEE.	Institute Member	J. Smuhledy
7.	Dr. C. Raveendra Reddy, Prof & Head, Dept of H&S.	Institute Member	Kovean et.
8.	Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE	Institute Member	Asir 1
9.	Dr. N.Kishandar, Placement officer	Institute Member	This
10	Dr. D. Subba Reddy, Chief Superintendent	Institute Member	Reddy
11.	Dr. M.Sreenivasulu, Professor	Alumni In-charge	, W
12.	Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi	Alumni Member	Tiledos
13.	Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi	Alumni Member	Absent
14.	Sri.M.Sudharshan Reddy, GM NELCAST, Gudur	Industry Member	May
15.	Dr.CH R. Vikram Kumar, Professor	IQAC Coordinator	( ) on low

#### N.B.K.R. INSTITUTE OF SCIENCE & TECHNOLOGY

(AUTONOMOUS)

#### COLLEGE WITH POTENTIAL FOR EXCELLENCE (CPE)

Affiliated to JNTUA, Anantapuramu Accredited by NAAC with 'A' Grade

B.Tech. (ECE, EEE, CSE, CE, ME) Courses Accredited by NBA under TIER-I

IQAC/MINUTES/4/2016-17

#### **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Minutes of IQAC committee meeting held on 19.04.2017

Venue: IQAC office, EEE Building: 10.30 AM.

The meeting started with a brief note of welcome and basic agenda of the meeting.

Following points were reviewed.

- 1. Implementation of previous agenda.
- 2. Activities conducted during second semester of 2016-17.
- 3. Reviewed the progression of academic audit. All head of the Department are insisted to submit the academic audit report.
- 4. All the Departmental Heads were informed to take the student feedback over the faculty immediately after completion of the I Mid examination, which gives an opportunity to faculty to improve their teaching.
- 5. All faculty members submitted the soft and hard copies of the course material to Head of the Department.
- 6. Reviewed the status of the new curriculum design and tentatively finalized the BOS and Academic council meeting dates in the month of May 2017.
- 7. All the members suggested that further deep discussion is required to strengthen the existing counseling system and academic audit system.
- 8. All heads are requested to submit department wise annual progression reports as per NAAC guidelines to IQAC office to submit Annual Quality Assurance Report to NAAC office in time.

Dr. CH R. Vikram Kumar Coordinator IQAC

Dr. V.Vijaya Kumar Reddy Chairman IQAC

VIDYANAGAR - 524413, SPSR Nellore - Dist. (A.P)

ist@nbkrist.org

www.nbkrist.org

08624 - 228247, 228547

# N.B.K.R. INSTITUTE OF SCIENCE & TECHNOLOGY:: VIDYANAGAR INTERNAL QUALITY ASSURANCE CELL (IQAC)

NAAC/IQAC/Meeting/4/2016-17

19.04.2017

#### ATTENDANCE SHEET

The following members are attended of Internal Quality Assurance Cell (IQAC) meeting at 10.30 AM on 19.04.2017 (Wedensday) in IQAC room in EEE building.

			1
S.No	Name	Designation	Signature
1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	Va 1
2.	Sri. N. Ram Kumar, Correspondent	Correspondent	N. Vienta
3.	Prof. M.Venkata Rao, Prof & Head, Dept of ME.	Institute Member	M. vensde
4.	Dr. D. Srinivas, Prof & Head, Dept of CE.	Institute Member	(Row Day)
5.	Dr. G. Harinath Reddy, Prof & Head, Dept of ECE.	Institute Member	Fren
6.	Dr. S. Suresh Reddy, Prof & Head, Dept. of EEE.	Institute Member	J. Smul ledy
7.	Dr. C. Raveendra Reddy, Prof & Head, Dept of H&S.	Institute Member	Karen n.
8.	Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE	Institute Member	Lini
9.	Dr. N.Kishandar, Placement officer	Institute Member	Alach
10	Dr. D. Subba Reddy, Chief Superintendent	Institute Member	Perode
11.	Dr. M.Sreenivasulu, Professor	Alumni In-charge	Alsent
12.	Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi	Alumni Member	TI Read
13.	Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi	Alumni Member	Mills
14.	Sri.M.Sudharshan Reddy, GM NELCAST, Gudur	Industry Member	Med /
15.	Dr.CH R. Vikram Kumar, Professor	IQAC Coordinator	Dowell.