



N.B.K.R. INSTITUTE OF SCIENCE & TECHNOLOGY
(AUTONOMOUS)

VIDYANAGAR-524 413, SPSR Nellore DL., A.P.

(Affiliated to JNTUA, Ananthapuramu - 515002, Andhra Pradesh)

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IQAC/MINUTES/1/2016-17

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC committee meeting held on 16.07.2016

Venue: IQAC, EEE Building: 10.30AM

The meeting starts with a brief note of welcome and basic agenda of the meeting. Following points were discussed in the meeting.

1. All the Departments have to assign a faculty member to support IQAC and maintain the record in the Department.
2. Heads of the Departments are required to monitor Class In-chargers/counselors over student progression and attendance.
3. IQAC will fix up faculty to check counseling system.
4. Heads of the Departments are required to appoint a faculty to maintain record over student's participation in outside world.
5. The college office has to send student request letters back to Department after signing the head of the Institution to maintain database.
6. Head of the Science and Humanities Department is required to organize a separate paper presentation competition for First year students on common subjects.
7. All HOD's are requested to adopt the First year students and conduct orientation classes regularly with senior faculty (Atleast one hour/week).
8. All HOD's are requested to appoint coordinator for common subjects.
9. All HOD's are requested to plan Institutional level events like workshops, seminars etc., in the first semester, Department level events in the Second semester.
10. All the Departments are required to arrange Institute level workshop and Departmental level workshop one for each semester.
11. All the Departments are required to organize one FDP per year.
12. All the Departments are required to organize two guest lectures per semester.

Dr. CH R. Vikram Kumar
Coordinator IQAC

Dr. V. Vijaya Kumar Reddy
Chairman IQAC

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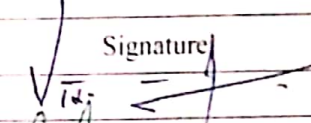
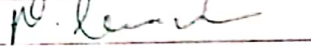
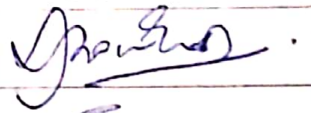
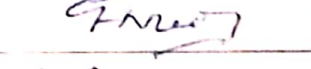
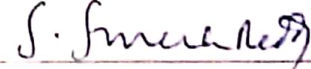
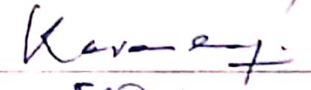
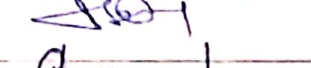
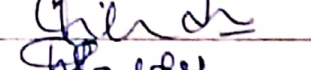
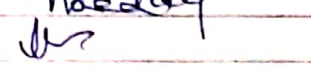
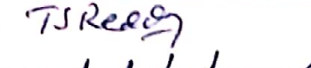
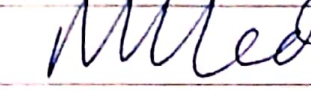
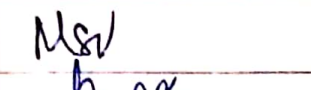
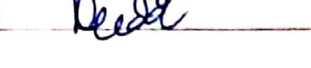

INTERNAL QUALITY ASSURANCE CELL (IQAC)

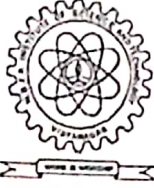
NAAC/IQAC/Meeting/1/2016-17

16.07.2016

ATTENDANCE SHEET

The following members are attended of Internal Quality Assurance Cell (IQAC) meeting at 10.30 AM on 16.07.2016 (Saturday) in IQAC room in EEE building.

S.No	Name	Designation	Signature
1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	
2.	Sri. N. Ram Kumar, Correspondent	Correspondent	
3.	Prof. M.Venkata Rao, Prof & Head, Dept of ME.	Institute Member	Absent
4.	Dr. D. Srinivas, Prof & Head, Dept of CE.	Institute Member	
5.	Dr. G. Harinath Reddy, Prof & Head, Dept of ECE.	Institute Member	
6.	Dr. S. Suresh Reddy, Prof & Head, Dept. of EEE.	Institute Member	
7.	Dr. C. Raveendra Reddy, Prof & Head, Dept of H&S.	Institute Member	
8.	Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE	Institute Member	
9.	Dr. S. Kishandar, Placement officer	Institute Member	
10.	Dr. D. Subba Reddy, Chief Superintendent	Institute Member	
11.	Dr. M.Sreenivasulu, Professor	Alumni In-charge	
12.	Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi	Alumni Member	
13.	Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi	Alumni Member	
14.	Sri.M.Sudharshan Reddy, GM NELCAST, Gudur	Industry Member	
15.	Dr.CH R. Vikram Kumar, Professor	IQAC Coordinator	



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IQAC/MINUTES/2/2016-17

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC committee meeting held on 03.12.2016

Venue: IQAC, EEE Building: 10.30 AM

The meeting started with a brief note of welcome and basic agenda of the meeting.

Following points were reviewed in meeting.

1. Reviewed various comments made by the NBA experts.
2. The following faculty members are appointed as Department level IQAC members
 - i) Civil – Sri.K.Mahesh
 - ii) EEE - Dr.I.Prabhakar Reddy
 - iii) ME – Sri.B.Satheesh Kumar
 - iv) ECE – Dr.Saravnan
 - v) CSE – Dr. K. Rajasekhar Reddy
 - v) H&S – Dr. S. Ravi Kumar
3. Role of IQAC members in the Department like checking the counseling system, academic audit and attendance system are reviewed.
4. Reviewed various events organized at Institute level in first semester – Gnosis, Technoquest, Workshops etc.
5. Reviewed the process of adopting first year students to conduct orientation classes with senior faculty of the concerned department.
6. Reviewed the effectiveness of class In-chargers/counselors system over student progression and attendance. Members recommended it required more improvement.
7. All the Departments Heads expressed that they are maintaining record over student's participation in outside world.
8. Reviewed the process of the new curriculum design process.
9. The role of coordinator for common subjects is reviewed.
10. All the Department heads are insisted to arrange Departmental level workshops one for each semester and one FDP per year.

Dr. CH R. Vikram Kumar
Coordinator IQAC

Dr. V. Vijaya Kumar Reddy
Chairman IQAC

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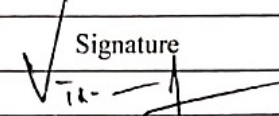
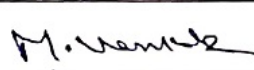
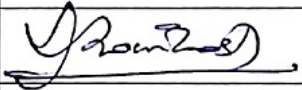
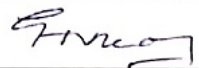
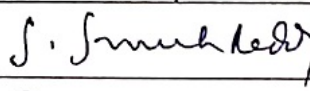
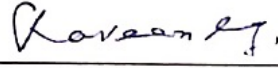
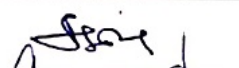
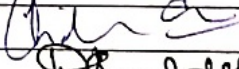

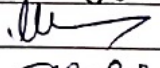
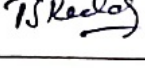

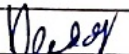
INTERNAL QUALITY ASSURANCE CELL (IQAC)

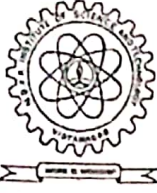
NAAC/IQAC/Meeting/2/2016-17

03.12.2016

ATTENDANCE SHEET

The following members are attended of Internal Quality Assurance Cell (IQAC) meeting at 10.30 AM on 03.12.2016 (Saturday) in IQAC room in EEE building.

S.No	Name	Designation	Signature
1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	
2.	Sri. N. Ram Kumar, Correspondent	Correspondent	Absent
3.	Prof. M.Venkata Rao, Prof & Head, Dept of ME.	Institute Member	
4.	Dr. D. Srinivas, Prof & Head, Dept of CE.	Institute Member	
5.	Dr. G. Harinath Reddy, Prof & Head, Dept of ECE.	Institute Member	
6.	Dr. S. Suresh Reddy, Prof & Head, Dept. of EEE.	Institute Member	
7.	Dr. C. Raveendra Reddy, Prof & Head, Dept of H&S.	Institute Member	
8.	Dr. S. Maruthu Perumal, Prof & Head, Dept of CSE	Institute Member	
9.	Dr. N.Kishandar, Placement officer	Institute Member	
10.	Dr. D. Subba Reddy, Chief Superintendent	Institute Member	
11.	Dr. M.Sreenivasulu, Professor	Alumni In-charge	
12.	Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi	Alumni Member	
13.	Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi	Alumni Member	Absent
14.	Sri.M.Sudharshan Reddy, GM NELCAST, Gudur	Industry Member	
15.	Dr.CH R. Vikram Kumar, Professor	IQAC Coordinator	



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IQAC/MINUTES/3/2016-17

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC committee meeting held on 07.01.2017

Venue: IQAC, EEE Building: 10.30 AM.

The meeting started with a brief note of welcome and basic agenda of the meeting.

Following points were discussed.

1. Finalized the procedure to implement Academic audit system both at Institute and Department level.
2. The role of IQAC members at Department and Institutional academic audit members was reviewed.
3. IQAC expressed that Internal Academic committee members of each Department were responsible to scrutinize the evaluation of mid papers, scheme of evaluation, quality of internal question papers and preparation of course files. External academic committee members were responsible to review the overall progression of the examination branch.
4. Reviewed the procedure to adopt in new Curriculum design from the forth coming academic year 2017-18.
5. Committee insisted all the Head of the Departments were responsible in preparation of soft and hard copies of lecture notes by each faculty member.
6. Dr. B. V. Pattabiram has taken motivational sessions to all the faculty and students as suggested by IQAC.

Dr. CH R. Vikram Kumar
Coordinator IQAC

Dr. V. Vijaya Kumar Reddy
Chairman IQAC

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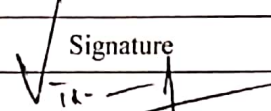
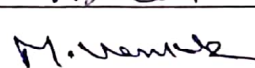
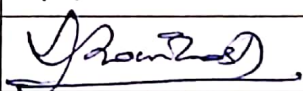
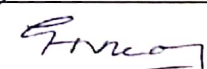
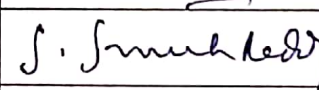
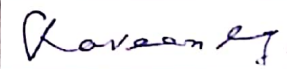
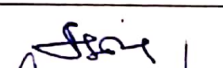
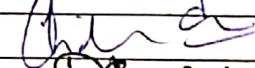

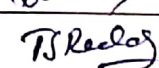
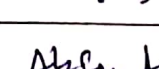

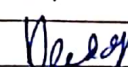
INTERNAL QUALITY ASSURANCE CELL (IQAC)

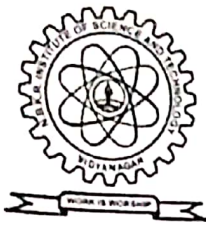
NAAC/IQAC/Meeting/3/2016-17

07.01.2017

ATTENDANCE SHEET

The following members are attended of Internal Quality Assurance Cell (IQAC) meeting at 10.30 AM on 07.01.2017 (Saturday) in IQAC room in EEE building.

S.No	Name	Designation	Signature
1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	
2.	Sri. N. Ram Kumar, Correspondent	Correspondent	Absent
3.	Prof. M.Venkata Rao, Prof & Head, Dept of ME.	Institute Member	
4.	Dr. D. Srinivas, Prof & Head, Dept of CE.	Institute Member	
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12.	Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi	Alumni Member	
13.	Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi	Alumni Member	Absent
14.	Sri.M.Sudharshan Reddy, GM NELCAST, Gudur	Industry Member	
15.	Dr.CH R. Vikram Kumar, Professor	IQAC Coordinator	



N.B.K.R. INSTITUTE OF SCIENCE & TECHNOLOGY

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COLLEGE WITH POTENTIAL FOR EXCELLENCE (CPE)

Affiliated to JNTUA, Anantapuramu

Accredited by NAAC with 'A' Grade

B.Tech. (ECE, EEE, CSE, CE, ME) Courses Accredited by NBA under TIER-I

IQAC/MINUTES/4/2016-17

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC committee meeting held on 19.04.2017

Venue: IQAC office, EEE Building: 10.30 AM.

The meeting started with a brief note of welcome and basic agenda of the meeting.

Following points were reviewed.

1. Implementation of previous agenda.
2. Activities conducted during second semester of 2016-17.
3. Reviewed the progression of academic audit. All head of the Department are insisted to submit the academic audit report.
4. All the Departmental Heads were informed to take the student feedback over the faculty immediately after completion of the I Mid examination, which gives an opportunity to faculty to improve their teaching.
5. All faculty members submitted the soft and hard copies of the course material to Head of the Department.
6. Reviewed the status of the new curriculum design and tentatively finalized the BOS and Academic council meeting dates in the month of May 2017.
7. All the members suggested that further deep discussion is required to strengthen the existing counseling system and academic audit system.
8. All heads are requested to submit department wise annual progression reports as per NAAC guidelines to IQAC office to submit Annual Quality Assurance Report to NAAC office in time.

Dr. CH R. Vikram Kumar
Coordinator IQAC

Dr. V. Vijaya Kumar Reddy
Chairman IQAC

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N.B.K.R. INSTITUTE OF SCIENCE & TECHNOLOGY:: VIDYANAGAR

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NAAC/IQAC/Meeting/4/2016-17

19.04.2017

ATTENDANCE SHEET

The following members are attended of Internal Quality Assurance Cell (IQAC) meeting at 10.30 AM on 19.04.2017 (Wednesday) in IQAC room in EEE building.

S.No	Name	Designation	Signature
1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	
2.	Sri. N. Ram Kumar, Correspondent	Correspondent	
3.	Prof. M.Venkata Rao, Prof & Head, Dept of ME.	Institute Member	
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10.	Dr. D. Subba Reddy, Chief Superintendent	Institute Member	
11.	Dr. M.Sreenivasulu, Professor	Alumni In-charge	Absent
12.	Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi	Alumni Member	
13.	Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi	Alumni Member	
14.	Sri.M.Sudharshan Reddy, GM NELCAST, Gudur	Industry Member	
15.	Dr.CH R. Vikram Kumar, Professor	IQAC Coordinator	