

**N.B.K.R. INSTITUTE OF SCIENCE & TECHNOLOGY**  
(AUTONOMOUS)  
VIDYANAGAR-524 413, SPSR Nellore Dt., A.P.  
(Affiliated to JNTUA, Ananthapuramu - 515002, Andhra Pradesh)  
Courses accredited by NBA:: Accredited by NAAC with 'A' grade  
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IQAC/MINUTES/1/2015-16

## **INTERNAL QUALITY ASSURANCE CELL**

**Minutes of IQAC Committee meeting held on 25/07/2015**

Venue: IQAC, EEE Building Time: 10.30 a.m.


The following members were invited in the meeting:

1. All IQAC members

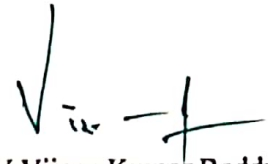
The meeting started with a brief note of welcome and basic agenda of the meeting. Following points were discussed in the meeting

1. It is suggested to appoint senior faculty to take orientation classes for teachers on effective teaching.
2. Appointment of coordinator for common subjects.
3. IQAC recommend the Director to take necessary steps to arrange training programmes to the faculty in preparation of NBA work.
4. In tune with the comments of NAAC Peer Team, it has been suggested all the faculty members to take e-learning classes of their respective subjects.
5. The committee agreed unanimously to organize training programs for students regarding career opportunities / placement guidance.
6. The committee suggested to all the Heads of Departments to arrange atleast two expert /guest lectures in a semester and one training programme/workshop in a year.
7. The committee suggested to arrange atleast one Institution level workshop on interdisciplinary areas per year.

8. In the light of promotions of research, the committee suggested to increase awareness regarding selection of research topic, research ethics, Government funding agencies and research writings by means of Guest lectures.
9. The committee also reviewed about the effective counselling system.
10. The committee recommends the Director to appoint quality inspector to check the quality of the food in Canteen and hostels.



(Dr. CH R. Vikram Kumar)  
**IQAC COORDINATOR**



(Dr. V. Vijaya Kumar Reddy)  
**DIRECTOR**

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NAAC/IQAC/Meeting/1/2015-16

25 July 2015

ATTENDANCE SHEET

The following members ~~are~~ attended ~~for~~ Internal Quality Assurance Cell (IQAC) meeting at 10.30 AM on 25.07.2015 in Director's chamber.

S.No	Name	Designation	Signature
1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	Vijaya
2.	Sri. N. Ram Kumar, Correspondent	Management Representative	N. Ram Kumar
3.	Dr. D. Srinivas, Head, Dept of CE	Institute Member	D. Srinivas
4.	Prof. M.Venkata Rao, Head, Dept of ME	Institute Member	M. Venkata Rao
5.	Dr. G. Harinath Reddy, Head, Dept of ECE	Institute Member	G. Harinath Reddy
6.	Dr. S. Suresh Reddy, Head, Dept. of EEE	Institute Member	S. Suresh Reddy
7.	Dr. C. Raveendra Reddy, Head, Dept of H&S	Institute Member	C. Raveendra Reddy
8.	Prof. M. Nataraj Suresh, Head, Dept of CSE	Institute Member	M. Nataraj Suresh
9.	Dr. M. Srinivasulu, Placement officer	Institute Member	M. Srinivasulu
10.	Dr. D. Subba Reddy, Chief Superintendent	Institute Member	D. Subba Reddy
11.	Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi	Alumni Member	T. Srinivasula Reddy
12.	Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi	Alumni Member	M. Damodar Reddy
13.	Sri.M.Sudharshan Reddy, GM NELCAST, Gudur	Industry Member	M. Sudharshan Reddy
14.	Dr.CH R. Vikram Kumar	IQAC Coordinator	Ch. R. Vikram Kumar

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

NAAC/IQAC/2/2015-16

28/10/2015

**Minutes of Meeting**

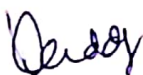
Minutes of IQAC committee meeting held on 28/10/2015

Venue: IQAC, EEE Building: 10.30 AM

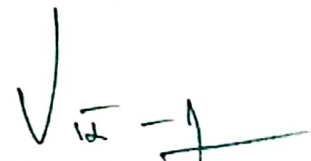
**Agenda:** Review the minutes of previous meeting.

The meeting was started with a brief note of welcome and reviewed the previous meeting minutes.

- Director is conducted all faculty meeting and gave orientation to all faculty about teaching.
- Coordinators are appointed to the following common subjects: Micro Processor, Pulse and Digital Circuits, Basic Electrical Science.
- Mentoring system is implemented.
- Proposal to online student monitoring system.
- JNTUA has sanctioned Research centres for EEE, ECE and ME departments.
- Extensive training programmes are organizing by **Teamlease Company** for all UG students to train them for placement.
- Director instructed all HODs to start NBA reaccreditation work.
- IQAC suggested all HODs to conduct Department technical events in the month of February 2016.
- Reviewed the Guest lectures conducted by the Departments:
  - Guest lecture on “Geotechnical aspects of Expansive Soils-Problems and Remedies.” by Civil Department on 21-08-2015 for IV B.Tech I Sem students
  - Guest lecture on “Power Grid Concepts” by EEE Department on 12-9-2015 for III YEAR A&B students.
  - Guest lecture on “Advanced generator Technology-build for the next generation” by EEE Department on 01.08.2015 for III YEAR A&B students.
  - Guest lecture on “Power Generation” by EEE Department on 30.7.2015 for III YEAR A&B students.
- Social Service/ Awareness Programmes:
  - CSI Student Branch of NBKRIST distributed Notebooks and Stationary to the poor school children on 14-08-2015.



**Dr. CH R. Vikram Kumar**  
Coordinator IQAC



**Dr. V. Vijaya Kumar Reddy**  
Chairman IQAC

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NAAC/IQAC/Meeting/2/2015-16

28 October 2015

## ATTENDANCE SHEET

The following members are attended for internal Quality Assurance Cell (IQAC) meeting at 11.30 AM on 28.10.2015 in IQAC room.

S.No	Name	Designation	Signature
1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	Vijaya
2.	Sri. N. Ram Kumar, Correspondent	Management Representative	N. Ram Kumar
3.	Dr. D. Srinivas, Head, Dept of CE	Institute Member	D. Srinivas
4.	Prof. M.Venkata Rao, Head, Dept of ME	Institute Member	M. Venkata Rao
5.	Dr. G. Harinath Reddy, Head, Dept of ECE	Institute Member	G. Harinath Reddy
6.	Dr. S. Suresh Reddy, Head, Dept. of EEE	Institute Member	S. Suresh Reddy
7.	Dr. C. Raveendra Reddy, Head, Dept of H&S	Institute Member	C. Raveendra Reddy
8.	Prof. M. Nataraj Suresh, Head, Dept of CSE	Institute Member	M. Nataraj Suresh
9.	Dr. M. Srinivasulu, Placement officer	Institute Member	Absent
10.	Dr. D. Subba Reddy, Chief Superintendent	Institute Member	D. Subba Reddy
11.	Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi	Alumni Member	Absent
12.	Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi	Alumni Member	M. Damodar Reddy
13.	Sri.M.Sudharshan Reddy, GM NELCAST, Gudur	Industry Member	Absent
14.	Dr.CH R. Vikram Kumar	IQAC Coordinator	Dr. Vikram Kumar

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

NAAC/IQAC/3/2015-16

02/01/2016

**Minutes of Meeting**

Minutes of IQAC committee meeting held on 02/01/2016

Venue: IQAC, EEE Building: 10.30 AM

**Agenda:** Review the minutes of previous meeting.

The meeting was started with a brief note of welcome and reviewed the previous meetings minutes.

- Status of NBA reaccreditation work.
- Committee advised to all HODs to insist all Doctorates to send proposals to funding agencies.
- SMS alerts are introduced to send student information to the parents.
- Preparation of NBA Reaccreditation.
- Reviewed the Guest lectures conducted by the Departments:
  - Guest lecture on "Industry Practices In Civil Engineering And Engineering Ethic" by Civil Department on 15.12.2015 for III & II B.Tech II Sem students
  - Guest lecture on 'Preventive Vigilance as a tool for Good Governance'" by EEE Department on 30-10-2015 for III YEAR A&B students.



**Dr. CH R. Vikram Kumar**  
Coordinator IQAC



**Dr. V. Vijaya Kumar Reddy**  
Chairman IQAC

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

NAAC/IQAC/Meeting/3/2015-16

02 January 2016

### ATTENDANCE SHEET

The following members are attended for Internal Quality Assurance Cell (IQAC) meeting at 11.30 AM on 02.01.2016 in IQAC room.

S.No	Name	Designation	Signature
1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	Vijaya
2.	Sri. N. Ram Kumar, Correspondent	Management Representative	N. Ram Kumar
3.	Dr. D. Srinivas, Head, Dept of CE	Institute Member	D. Srinivas
4.	Prof. M.Venkata Rao, Head, Dept of ME	Institute Member	M. Venkata Rao
5.	Dr. G. Harinath Reddy, Head, Dept of ECE	Institute Member	G. Harinath Reddy
6.	Dr. S. Suresh Reddy, Head, Dept. of EEE	Institute Member	S. Suresh Reddy
7.	Dr. C. Raveendra Reddy, Head, Dept of H&S	Institute Member	C. Raveendra Reddy
8.	Prof. M. Nataraj Suresh, Head, Dept of CSE	Institute Member	M. Nataraj Suresh
9.	Dr. D. Subba Reddy, Chief Superintendent	Institute Member	D. Subba Reddy
10.	Dr. M.Sreenivasulu, Placement officer	Institute member	M. Sreenivasulu
11.	Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi	Alumni Member	T. Srinivasula Reddy
12.	Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi	Alumni Member	M. Damodar Reddy
13.	Sri.M.Sudharshan Reddy, GM NELCAST, Gudur	Industry Member	M. Sudharshan Reddy
14.	Dr.CH R. Vikram Kumar	IQAC Coordinator	Ch. R. Vikram Kumar

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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

NAAC/IQAC/4/2015-16

13/04/2016

**Minutes of Meeting**

Minutes of IQAC committee meeting held on 13/04/2016


Venue: IQAC, EEE Building: 10.30 AM

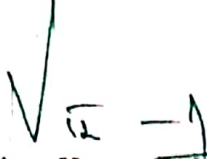
**Agenda:**

1. Review the progression of 2015-16.
2. Plan for the next academic year.

The meeting was started with a brief note of welcome and basic agenda of the meeting.  
Following points were discussed in the meeting.

- NBA reaccreditation work is under process.
- Committee advised to purchase some more new buses to improve the transport facility.
- Committee advised FDP/Workshops for faculty to be increased.
- Committee instructed all HODs to encourage the faculty to take e-Learning classes for their respective subjects.
- Committee advised to all HODs to insist all Doctorates to send proposals to funding agencies.
- Placement training to be company specific for final year students.
- Reviewed the FDPs/Workshops conducted by the Departments:
  - A Five Day FDP on "Java Fundamentals and Programming" by CSE Department during 15-02-16 To 19-02-16
  - A one day Faculty Development Programme on 'Internet of Things" by ECE Department on 13-02-2016
  - A one day workshop on "Outcome Based Education" by ECE Department on 15-02-2016
- Social Service/ Awareness Programmes:
  - A medical camp awareness camp is conducted by CSE department in Prakasam Colony, Vidyanagar on 22.01.2016 regarding swine-flue and also distributed some homeopathy medicine to the residents of Prakasam Colony.
- More proposals submitted to funding agencies
- Swatcha College is effectively implemented.

  
**Dr. CH R. Vikram Kumar**  
Coordinator IQAC

  
**Dr. V. Vijaya Kumar Reddy**  
Chairman IQAC



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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

NAAC/IQAC/Meeting/4/2015-16

13 April 2016

### ATTENDANCE SHEET

The following members are attended for Internal Quality Assurance Cell (IQAC) meeting at 11.30 AM on 13.04.2016 in IQAC room.

S.No	Name	Designation	Signature
1.	Dr. V.Vijaya Kumar Reddy, Director	Chairman	
2.	Sri. N. Ram Kumar, Correspondent	Management Representative	
3.	Dr. D. Srinivas, Head, Dept of CE	Institute Member	
4.	Prof. M Venkata Rao, Head, Dept of ME	Institute Member	
5.	Dr. G. Harinath Reddy, Head, Dept of ECE	Institute Member	
6.	Dr. S. Suresh Reddy, Head, Dept of EEE	Institute Member	
7.	Dr. C. Raveendra Reddy, Head, Dept of H&S	Institute Member	
8.	Dr. S.Marthu Perumal, Head, Dept of CSE	Institute Member	
9.	Dr. N.Kishandar, Placement officer	Institute Member	
10.	Dr. D. Subba Reddy, Chief Superintendent	Institute Member	
11.	Dr. M.Sreenivasulu	Alumni In-charge	
12.	Dr. T. Srinivasula Reddy, Dept. of ECE, S.V.University, Tirupathi	Alumni Member	
13.	Dr. M. Damodar Reddy, Dept. of EEE, S.V.University, Tirupathi	Alumni Member	
14.	Sri.M.Sudharshan Reddy, GM NELCAST, Gudur	Industry Member	
15.	Dr.CH R. Vikram Kumar	IQAC Coordinator	

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